

Information on the processing of personal data in connection with participation in the Utzon UNBUILT Competition

1. Preface

At the Utzon Centre, we are specifically aware of observing confidentiality when processing your personal data for the purpose of complying with current data protection rules. Consequently, we have prescribed a number of procedures to ensure that we have a continuous basis for processing your personal data, and that these are sufficiently protected.

When you participate in our UNBUILT Competition, you will be communicating by way of a web form accessible on a TLS encrypted line. In this way, we can always contact you securely, and you can also always contact us securely. Please note that if you communicate with us without using our web form, i.e. by sending an ordinary email, it is not possible to send it on a TLS encrypted line to the same extent. If we communicate by ordinary email, the entire email correspondence will, however, be deleted immediately after our final correspondence.

2. Data controller and purpose of processing

The Utzon Centre is considered the data controller for processing your personal data in connection with our UNBUILT Competition. Below, you will find the relevant contact details:

Utzon Center A/S

Slotspladsen 4

DK-9000 Aalborg

CVR reg.no. (DK) 30 27 94 41

Email: info@utzoncenter.dk

When we process personal data in the course of handling our competition, the purpose is first and foremost to be able to get in contact with you during our UNBUILT Competition, either in connection with the designation of a winner or in connection with any honorable mentioning. Further, we process your per-

sonal data to ensure that you observe the competition rules applying to you as a participant, including particularly in connection with the participants' required age etc.

3. What personal data do we process?

When you participate in the Utzon UNBUILT Competition, we will process many of your personal data. Basically, we will primarily process your non-sensitive personal data, i.e. your name, date of birth, telephone number, email address, profession, and nationality.

Generally, the Utzon Centre will not process your sensitive personal data, e.g. your health status data, your crime records, data about religion, etc., as these data are not required for us to attend to your participation in our UNBUILT Competition. Further, we will not process any special category data, including your civil registration number or similar identification number, as these data, too, are neither required nor relevant for attending to your participation in our UNBUILT competition.

Further, please note that we will only process personal data being required and relevant for attending to your participation in our UNBUILT Competition. Therefore, if we receive any personal data which we do not need in connection with the competition, these will generally be deleted. However, we may be unable to delete personal data which are not required for attending to your participation in our competition, e.g. if you confuse necessary and unnecessary personal data in an email, in which we cannot delete the unnecessary part of the personal data. Consequently, the Utzon Centre advises you only to send the personal data requested by us in the preliminary correspondence.

The legal base for our case handling is primarily Article 6(1) (b) of the General Data Protection Regulation and the rule of balancing of interests under Article 6(1)(f) of the General Data Protection Regulation.

4. Receipt and disclosure of your personal data

We only receive personal data from you. Accordingly, the Utzon Centre will not obtain or receive any personal data on you from other participants, data subjects or data bases.

In the course of our processing of your personal data for attending to your participation in our UNBUILT Competition, your personal data will basically not be disclosed. However, please note that we may some-

times have to disclose your personal data. Further, please note that your personal data, including your name, age and nationality will be published on our website and in our physical exhibition together with your project.

Generally, the Utzon Centre will not transfer your personal data to any unsafe third countries, e.g. countries outside the EU/EEA. Your personal data will only be transferred to third countries provided this is necessary for attending to your participation in our competition, and only if the conditions provided by the General Data Protection Regulation have been complied with, e.g. if you have given your consent to the transfer.

5. Storing of and access to your personal data

Generally, the Utzon Centre will receive your personal data by email in the email program Outlook. Subsequently, your personal data will be entered in an excel sheet, containing a list of all participants in the competition and their personal data. The personal data will not be deleted from the email program upon the registration in the excel sheet, as we need to have your contact details in our email system when communicating with you.

The excel sheet will be kept on the Utzon Centre's mutual drive in the Aalborg municipality's IT system. The Utzon Centre has its own drive, which is not accessible to the municipality's other employees. Consequently, the access to the Utzon Centre's mutual drive is only available to the municipality's administrators and IT employees as well as the employees of the Utzon Centre.

At a minimum, we will be storing your personal data during the entire period of the UNBUILT competition. After the end of the competition, we will, however, after an additional 6 months delete your personal data, both from the excel sheet and from our email system. However, should you win the competition or receive honorable mentioning, we will store your personal data for a longer period, as the purpose of the competition is precisely to promote the works and ideas of new artists. Your material and your personal data will not be used in any commercial context.

6. Your rights

Our processing of your personal data gives you several rights in relation to us. Among other things, you may ask for access to and delivery of your personal data processed by us. In specific situations, you may obtain delivery of your data on an electronic readable media (data portability).

If you believe that we process any incorrect or misleading personal data on you, you may request us to correct such data. In certain situations, you are entitled to demand deletion of your personal data prior to the deadline for our general deletion, and you are also in certain situations entitled to demand a limitation of the processing of your personal data. Further, you are in certain situations entitled to object against our otherwise legal processing of your personal data.

Should you have any questions to our processing of your personal data, please feel free to contact us on our email address info@utzoncenter.dk. You may read more about the rules for the processing of personal data on the website of the Danish Data Protection Agency www.datatilsynet.dk. If you believe that we are processing or storing your personal data incorrectly or contrary to statutory law, you may also complain about us to the Danish Data Protection Agency. Further information in that respect is also available on the Agency's website.